



Part-time Techlink Coordinator Position

Job Description

NYFC Organization Overview

Founded in 1996, New Yorkers For Children (NYFC) (www.newyorkersforchildren.org) protects, ensures, and promotes the safety and well-being of NYC's children and families, with an emphasis on youth in foster care. New Yorkers For Children funds, incubates, pilots, and implements much needed programs to improve outcomes for New York City youth in, and transitioning out of, the NYC child welfare system. NYFC's work falls into two areas: direct scholarship programs for older youth in foster care and innovative programs that test promising practices in the NYC Child Welfare arena. In addition to direct scholarship programs, NYFC operates a youth-led and youth-elected Youth Advisory Board (YAB) comprised of youth currently in foster care or alumni of foster care. NYFC partners with the New York City's Administration for Children's Services and the 26 privately funded foster care agencies on all programmatic work.

About the Position

NYFC is recruiting a part-time coordinator to support a new initiative they are piloting along with several other partner organizations.

Through a unique public/private partnership, Google, Hopeland, New Yorkers For Children, and the NYC Administration for Children's Services are launching an innovative STEM career pathways program for transition-age (i.e. high school) youth in foster care. Called "TechLink," the initiative will enable a cohort of 25 youth to receive computer science education through Google's Code Next program as well as a variety of other services and supports, including coaching, career development, and stipends.

Research has found that the most effective programs for transition-age foster youth embrace a comprehensive services model that includes education, employment, and supportive services.¹ As described in greater detail below, the initiative will feature Google's Code Next program as its foundation, providing participants with a strong background in digital literacy, fundamentals in

¹ Center for an Urban Future, "Fostering Careers," September 2011; Annie E. Casey Foundation, "[Promising Practices: School to Career and Postsecondary Education for Foster Care Youth Workforce Strategy Center](#)," 2006; Annie E. Casey Foundation, "[Youth and Work, Restoring Teen and Young Adult Connections to Opportunity](#)," 2012.

computer science, and one-on-one mentoring opportunities. This will be complemented by a range of supports, including educational and career planning.

This position will report to NYFC's Director of Programs with a dotted line report to ACS's Assistant Commissioner of Employment.

Position Description

New Yorkers For Children is seeking a passionate, organized part-time professional to coordinate the Techlink Program. The position is 20 hours per week.

The Techlink coordinator will

- serve as the lead contact, mentor, and credible messenger for youth in foster care participating in the TechLink program; advance participant engagement; ensure that they are well supported to meet program obligations and have a rewarding experience; facilitate peer groups and leadership opportunities for participants
- provide coordination among strategic partners, including convenings of Advisory Group meetings; serve as liaison among participants, partners, and advisory group
- ensure outreach and engagement of the participating foster care agencies and youth.
- promote existing ACS and supportive programs including Fair Futures and Columbia University's YA WORC to TechLink participants and ensure effective and seamless integration into the TechLink program model.
- support foster care agencies to collect data as progress will be evaluated against several Key Performance Indicators
- work with agencies to establish a selection process to identify the first cohort of 25 youth in foster care—those who are in their sophomore year of high school—who will serve as the inaugural TechLink Scholars over a three-year period.
- Maintain up-to-date contact lists of all partners and youth participants
- Track distribution of youth stipends
- Track attendance and participation.

Key Qualifications

- Former experience in the foster care system a plus.
- Must have graduated from, or be currently attending, college/university
- Ability to engage young people and work from a strength-based, trauma-informed lens;
- Strong leadership and communication skills;
- Strong organizational and administrative skills;
- Understanding and appreciation of Information Technology and youth Career Development work a plus.
- Ideal for someone interested in pursuing a career in public administration, social work, advocacy, or technology.

- Ability to coordinate with a range of stakeholders and serve as the youth coordinator of this pilot.
- Motivated, self-starter who can follow directions but also create and lead new initiatives.
- position is funded for one-year with a strong possibility of renewal for two additional years or more. A great opportunity to grow with a program as it grows.
- Ideal for someone looking to be part of a high-profile pilot.

Compensation

The position is part-time, 20 hours a week at \$20+/per hour.

How To Apply:

To apply for this position, please submit a complete application package including:

1. Resume
2. A cover letter outlining how your skills and qualifications meet the position requirements
3. Three references with current contact information

Deadline to apply: August 21st 2020

Please email application package to info@newyorkersforchildren.org

Resumes submitted without a cover letter and references will not be reviewed. No phone calls, please.